



Cranebrook United Football Club Inc

2022 Annual General Meeting: Minutes

Monday, 17 October, 2022

Venue Peachtree Hotel at 7:40pm

Agenda of Meeting:

Meeting Opened:

Chaired by Brendan Kirkland

Attendees: Brendan Kirkland, Narelle Forth, Leanne Shiagetz, Sarah Berryman, Mathew Forth, Eija Ellis, Shayne Garland, Heike Forth

Apologies: Matthew Buttsworth, Wayne Tengdahl, Kurt Watts

AGM2022/01: Minutes from 2021 AGM read.

Move to accept: Narelle Forth Seconded: Heike Forth

AGM2022/02: Business Arising: N/A

AGM2022/03: President's Report:

Moved to accept: Leanne Shiagetz Seconded: Mathew Forth

AGM2022/04: Treasurer's Report:

Moved to accept: Shayne Garland Seconded: Sarah Berryman

AGM2022/05: Election of Management Committee for 2022:

Position/Portfolio	Nominee/s:	Nominated by	Seconded by	Nominee Accepted
President	Brendan Kirkland	IN TERM		
Vice-President	Sarah Berryman	Brendan Kirkland	Mathew Forth	Y
Secretary	Leanne Shiagetz	IN TERM		
Treasurer	Narelle Forth	IN TERM		
Comp secretary	Mathew Forth	Brendan Kirkland	Sarah Berryman	Y
General Committee	Eija Ellis	Leanne Shiagetz	Sarah Berryman	Y
General Committee	Heike Forth	Leanne Shiagetz	Brendan Kirkland	Y
General Committee	Peter Forth	Leanne Shiagetz	Sarah Berryman	Y
General Committee	Shayne Garland	Leanne Shiagetz	Brendan Kirkland	Y
General Committee	Wayne Tengdahl	Leanne Shiagetz	Brendan Kirkland	Y
General Committee	Matthew Buttsworth	Leanne Shiagetz	Sarah Berryman	Y
General Committee	Kurt Watts	Leanne Shiagetz	Brendan Kirkland	Y
General Committee	Rayleen Pattern	Sarah Berryman	Brendan Kirkland	Y
General Committee	Shane Pirri	Sarah Berryman	Brendan Kirkland	Y

AGM2022/06: Life Membership nomination consideration:

Leanne Shiagetz – unanimously accepted

Ben Cummins – unanimously accepted

AGM2022/07: Signatories for Club Bank Accounts:

Signatories for 2022: Narelle Forth, Brendan Kirkland, Leanne Shiagetz



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- AGM2022/08:** Appointment of Public Officer:
PO for 2022: Brendan Kirkland
- AGM2022/09:** Fair Trading lodgement:
To be completed by Leanne Shiagetz
- AGM2022/10:** Working With Children
Brendan Kirkland, Kurt Watts, Mathew Forth
- AGM2022/11:** Member Protection Information Officer (MPIO)
Heike Forth
- AGM2022/12:** NFA Affiliation Paperwork and Annual Reports.
To be completed by Leanne Shiagetz
- AGM2022/13:** Distribution of Club Annual Report
Leanne Shiagetz to send to NFA and Matthew Buttsworth to add on website

Meeting Closed: 8:12pm

Minutes recorded by: Leanne Shiagetz

Minutes verified as a true record by:

2022 President	2022 Secretary
Brendan Kirkland	Leanne Shiagetz



Cranebrook United Football Club Inc

President's Report 2022

Last year I said that 2020 was weird, and I thought 2021 was worse.... Luckily 2022 was a welcome return to normality as we get past the pandemic. The rain made it a nightmare at times, and we barely got to use Field 2 – but at least we played a full season!! Because of the shortened season in 2021, we offered all returning players a 50% rebate for the CUFC component of registration fees which was the largest rebate in the association! Many other clubs simply provided a small token amount and we're aware of some that provided nothing at all. Our committee was glad to provide such a large rebate.

Thank you to the club volunteers who have helped this year as coaches, managers, referees, chefs on the BBQ and serving the canteen. Without your help and support it would make it impossible for the club to function. A huge thanks to our dedicated committee for giving up your time to ensure that our club continues to provide a vital service for the Cranebrook community. It really is a thankless job most of the time, but your efforts never go unnoticed. I can remember the few times a club member went out of their way to provide a sincere thanks which is always truly appreciated. Thank you to all our sponsors. They didn't get value for their money in 2021 with the cancelled season so we were pleased to roll 2021 sponsor agreements into 2022. If you know a potential sponsor for a team and/or the club for season 2023, please forward us their information.

Congratulations to many of our teams for their on-field success. We had 2 league winners (AAM-6 and AAM7-Black) and 2 CTS Final winners (AAW2 and AAM7-White). Many other league and CST finals runners up and overall, an excellent season for CUFC on the field. The 'Kickoff' program which caters primarily for kids in the U4 age group was a success again in 2021 and we continue to set the benchmark for the association.

I'd also like to quickly mention the HUGE grant that has been submitted by Penrith Council in consultation with us and NFA which would provide game-changing funding for Andromeda. Please cross your fingers and I really hope we can have a positive and very exciting announcement within the next few months.

Lastly, I'd like to congratulate all the Club's major award winners:

- Junior Club Person of the Year – Henri Michal
- Senior Club Person of the Year – Leanne Shiagetz
- Coach of the Year– Eija Ellis
- Junior Team of the Year – U15 Girls Div 1
- Senior Team of the Year – All Age Men Div 6
- Senior Sportswoman of the Year – Tara Beggs
- Senior Sportsman of the Year – Ben Cummins

Hope to see everyone return in 2023.

Brendan Kirkland

CUFC President



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Treasurer's Report 2022

Season 2022 saw us start off with providing returning 2021 members a Covid rebate on registration with a combined total of over \$30k. This was the club's way of saying thank to all club members for sticking with us during the difficult Covid period of 2020 and 2021.

After the past 2 seasons we were really looking forward to having the oval back running at its full force. Canteen, BBQ and full capacity Saturday and Sundays. But unfortunately, Mother Nature had other plans. The Eastern field was wiped out for majority of the season and many weekends were canned due to the fields feeling more like a swamp than the lush fields we love. Over the last 12 months, costs across the board have increased and our prices have stayed the same which has impacted our canteen profit.

Despite these challenges the club was able to turn over a profit that will continue in assisting in the club giving back to its members.

The Committee Expenses noted on the P&L is the ongoing costs for MYOB. It costs us \$70 a month for this.

Match fees were separated for registration fees and upfront payment of the former 'match fees'. Registration fees were set at \$215.00 and 'match fees' were \$100.00. Fees were split in MYOB to reflect that. The invoices for match fees are linked to this account.

P&L and Balance Sheets attached.

Narelle Forth

CUFC Treasurer

Profit & Loss [With Last Year]

October 2021 To September 2022

	This Year	% of Sales	Last Year	LY % of Sales
Income				
Administration				
Bank Interest	\$24.65	0.0%	\$5.24	0.0%
Floats - Returned	\$0.00	0.0%	-\$2,963.10	(2.9)%
Miscellaneous Income	\$400.00	0.3%	\$2,375.00	2.3%
Canteen Income				
Canteen Takings	\$22,384.54	17.1%	\$32,407.50	31.4%
Donations & Grants				
Sponsorship Income	\$2,000.00	1.5%	\$8,300.00	8.0%
Match Income				
Match Fees	\$21,430.00	16.4%	\$21,919.70	21.2%
Member Registration				
Registration Fees	\$73,348.48	56.2%	\$36,135.26	35.0%
Merchandise Sales				
Merchandise	\$2,284.60	1.7%	-\$1,032.08	(1.0)%
Shorts and socks - income	\$6,791.00	5.2%	\$6,205.00	6.0%
2022 Presentation				
2022 Presentation Income	\$1,900.94	1.5%	\$0.00	0.0%
Total Income	\$130,564.21	100.0%	\$103,352.52	100.0%
Total Cost of Sales	\$0.00	0.0%	\$0.00	0.0%
Gross Profit	\$130,564.21	100.0%	\$103,352.52	100.0%
Expenses				
Administration Expenses				
Bank Fees	\$548.79	0.4%	\$875.92	0.8%
Equipment Depreciation	\$0.00	0.0%	\$256.30	0.2%
Postage	\$144.00	0.1%	\$141.00	0.1%
Stationery Items	\$172.00	0.1%	\$0.00	0.0%
Storage Fees	\$508.00	0.4%	\$270.00	0.3%
Canteen Expenses				
Canteen Equipment	\$0.00	0.0%	\$266.82	0.3%
Canteen Float	\$0.00	0.0%	\$3,051.20	3.0%
Canteen Stock	\$10,851.30	8.3%	\$8,320.71	8.1%
Committee & Volunteer Expenses				
Committee Expenses	\$1,337.06	1.0%	\$50.00	0.0%
Volunteer Expenses	\$0.00	0.0%	\$50.00	0.0%
Equipment Expense				
Soccer Balls	\$0.00	0.0%	\$9,998.34	9.7%
Ground Improvements & Maintena				
Andromeda	\$334.09	0.3%	\$0.00	0.0%
Merchandise Expenses				
Supporters' Merchandise	\$6,458.89	4.9%	\$7,469.86	7.2%
Shorts and Socks - expense	\$25,753.21	19.7%	\$16,773.03	16.2%
Non Playing Equipment Expenses				
Facility Equipment	\$0.00	0.0%	\$418.00	0.4%
NFA Expenses				
Fines - Player	\$220.00	0.2%	\$50.00	0.0%
Fines - Teams	\$1,530.00	1.2%	\$707.50	0.7%
Fines - Team Sheet Errors	\$0.00	0.0%	\$662.50	0.6%
NFA Registration Fees	\$56,838.52	43.5%	\$921.62	0.9%
2020 Presentation Expenses	\$0.00	0.0%	\$23,670.40	22.9%

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

October 2021 To September 2022

	This Year	% of Sales	Last Year	LY % of Sales
Referees Fees				
NRG Referee Fees	\$6,355.00	4.9%	\$3,140.50	3.0%
Utilities				
Website expense	\$544.00	0.4%	\$364.00	0.4%
2022 Senior Presentation	\$14,474.00	11.1%	\$0.00	0.0%
Total Expenses	\$126,068.86	96.6%	\$77,457.70	74.9%
Operating Profit	\$4,495.35	3.4%	\$25,894.82	25.1%
Net Profit/(Loss)	\$4,495.35	3.4%	\$25,894.82	25.1%

This report includes Year-End Adjustments.

Balance Sheet [Last Year Analysis]

October 2021

	This Year	Last Year	\$ Difference	% Difference
Assets				
CUSC Everyday Account	\$74,143.28	\$71,810.70	\$2,332.58	3.2%
P.Cash On Hand	\$534.30	\$534.30	\$0.00	0.0%
Field Account	\$500.22	\$500.22	\$0.00	0.0%
Online Savings - CUSC	\$29,077.25	\$29,072.96	\$4.29	0.0%
Team Funds Account	\$1.81	\$1.81	\$0.00	0.0%
Term Deposit	\$53,703.18	\$53,703.18	\$0.00	0.0%
Other Current Assets	\$25,923.75	\$2,208.80	\$23,714.95	1,073.7%
Property & Equipment				
Equipment				
Equipment at Cost	\$1,358.00	\$1,358.00	\$0.00	0.0%
Equipment Accum Dep'n	-\$1,358.00	-\$1,358.00	\$0.00	0.0%
Total Assets	\$183,883.79	\$157,831.97	\$26,051.82	16.5%
Liabilities				
Other Current Liabilities				
Tracking Deposit for club merc	\$175.00	\$4,656.29	-\$4,481.29	(96.2)%
Total Liabilities	\$175.00	\$4,656.29	-\$4,481.29	(96.2)%
Net Assets	\$183,708.79	\$153,175.68	\$30,533.11	19.9%
Equity				
Retained Earnings	\$140,311.44	\$114,416.62	\$25,894.82	22.6%
Current Year Earnings	\$0.24	-\$4,638.05	\$4,638.29	100.0%
Historical Balancing	\$43,397.11	\$43,397.11	\$0.00	0.0%
Total Equity	\$183,708.79	\$153,175.68	\$30,533.11	19.9%

This report includes Year-End Adjustments.