



EMERGENCY INJURY PROCEDURE

- * **DO NOT MOVE THE INJURED PERSON.**
- * **DO NOT REMOVE THEIR BOOTS.**

*** Do seek assistance from any qualified first aid person at the fields.**

Call 000 for Ambulance

It is usual for the ambulance service to ask

- Name and age of injured person
- Type of injury

The address of the fields is :

Andromeda Ovals

Andromeda Drive, Cranebrook

Nearest cross street is Cassar Crescent

Club phone number in canteen is 4730 6700

Procedure:

- Ensure the injured person is as comfortable as possible. Keep them warm by covering with the emergency blanket. Blanket is kept next to the First Aid kit in canteen.
- Unlock and remove the emergency vehicle access post. The key is kept in the canteen.
- Ensure the emergency vehicle access way is clear of parked cars.
- Have someone stand near the driveway at street entrance to direct ambulance into car park.
- Have someone stand next to the canteen to direct ambulance onto the fields.
- Ensure a parent of the injured player (if a child) is present at the fields. If not contact them immediately.
- Give the injured player an insurance claim form.
- Have a parent go with injured player in the ambulance to the hospital, if no parent is available then someone the injured person is familiar with should accompany them.
- Return the emergency blanket back to the canteen.
- Replace and lock emergency access post after ambulance has left the fields. Return the key back to the canteen.
- Complete an injury report. Copies are in canteen. The report should be left with the Committee Member on duty.

NB: When the blanket is returned it should be checked for blood stains. If stained then notify the committee member on duty so that the blanket can be washed. If heavily soaked in blood, the blanket should be placed in a plastic bag so contamination and leakage is contained. Blanket can then be appropriately cleaned or destroyed.

Reference: Safe Club Folder